

SHARE CHECKING ACCOUNT RECONCILIATION

3241

Outstanding Checks

Number	Amount		Number	Amount
Subtotal			Subtotal	
			TOTAL	

Ending balance shown on this statement \$ _____

Add deposits not shown on this statement\$ _____

Subtotal \$ _____

Deduct total outstanding checks \$ _____

Total adjusted ending balance \$ _____

Adjusted ending balance shown above should agree with the balance in your checkbook.

Note: Be sure to deduct any charges, fees or withdrawals shown on your statement (but not in your checkbook) that may apply to your account. Also, be sure to add any dividends or deposits shown on your statement (but not in your checkbook) that apply to your account.

